

**Regulations for the competition entitled
“Scholarships for international candidates”
for persons commencing studies in
SWPS University of Social Sciences and Humanities
in academic year 2021/2022**

[General provisions]

§ 1

1. Regulations for the competition entitled “Scholarships for international candidates” for persons commencing studies in SWPS University of Social Sciences and Humanities in academic year 2021/2022 (hereinafter the “**Regulations**”) specify the principles for conducting the “**Scholarships for international candidates**” competition (hereinafter the “**Competition**”) as part of the admissions procedure for academic year 2021/2022.
2. The organiser of the competition is SWPS University of Social Sciences and Humanities with its registered office in Warsaw (03-815), ul. Chodakowska 19/31 (hereinafter “**SWPS University**” or “**Organiser**”).
3. The aim of the competition is to select those candidates who wrote the best essay and presented their application documents in accordance with the criteria specified in § 5 hereunder.
4. The Organiser undertakes to finance the prizes referred to in the Regulations.

[Participants]

§ 2

1. The competition is intended for candidates for undergraduate and graduate full-time studies in the field of Psychology (English programme), Management and leadership (English programme), English Studies, English Studies with extended language and Design (English programme) - subject to obtaining an authorisation to offer such studies, who do not have Polish citizenship, hereinafter referred to as the “**Participants**.”
2. Prizes shall only be granted to Participants who meet both of the following conditions:
 - 1) the issue of a final and valid decision by the University regarding admission to studies referred to in section 1,
 - 2) acceptance of the student oath.

[Terms of participation]

§ 3

1. Participation in the competition is contingent upon the submission of an essay and documentation confirming extracurricular activity in the social, cultural, sports or academic area (in particular diplomas or certificates). Terms and conditions relating to the essay are set forth in § 5 hereunder. In order to take part in the Competition, it is required to submit a duly completed application form enclosed with the Regulations, including an acknowledgment of the provisions thereof.
2. Applications may be submitted up to 16 July 2021 by means of the application form.
3. Applications submitted after the aforementioned date will not be included in the Competition.

4. Each Participant is entitled to submit only one application in the Competition.

[Winner selection procedure]

§ 4

1. All applications correctly submitted in accordance with the provisions of **§ 3 p. 1 and 2** will be evaluated by the Competition Committee (hereinafter the “**Committee**”). The Committee will be appointed and composed by the Rector by way of an order.
2. The Committee will select the top 10 best applications among the candidates for undergraduate studies and graduate studies, in line with the principles referred to in § 5 of the Regulations and subject to the provision of section 3.
3. The decision of the Committee is final and may not be appealed against.
4. Members of the Committee may participate in meetings and take decisions by means of electronic communication media.
5. Results of the competition will be published by 30 July 2021.
6. Results of the Competition will be communicated to the winners via e-mail. Results of the Competition, including the names of the winners, will also be published at www.swps.pl/english.
7. In the event that a winner declines to claim the prize associated with the competition, the Organiser will be entitled to select another winner.

[Assessment of applications]

§ 5

1. Applications will be assessed by the Committee in accordance with the following criteria and grading scales:
 - 1) evaluation of the essay (45% of the final assessment) entitled “Luck is a thing that comes in many forms and who can recognize her? (E. Hemingway). Describe how happiness may be found in everyday life, taking into account the recent social, cultural and political changes occurring in your country and around the world.” Formal requirements for essays: Calibri 11 typeface, double-spaced, 2.5 cm margins. Maximum number of characters: 1800 characters including spaces.
 - 2) engagement in cultural, social and sports activity and motivation for undertaking studies at SWPS University (45% of the overall assessment based on the presented documents),
 - 3) English language grade on the certificate of secondary education (for admission to graduate studies) or on the diploma of completion of studies (for admission to graduate studies) - 10% of the final assessment.
2. In the event an application fails to meet the formal requirements stipulated herein, it will not be subject to further assessment.

[Prizes]

§ 6

1. Winners of the Competition shall receive a cash prize in an amount equal to the annual tuition fee payable in the first academic year only of the selected field of full-time study.
2. The Organiser reserves the right to fund additional prizes and awards.

3. Upon deregistration of a candidate, the prize expires and the winner ceases to be entitled to receive it.
4. The amount of the prize may be set off against the tuition fee.
5. The prize is subject to taxation pursuant to generally applicable tax regulations.
6. The value of each prize referred to in section 1 shall be supplemented by an additional cash prize in the amount equal to the flat-rate personal income tax payable on the prize in the Competition, i.e. 11.11% of the value of the given prize. The winners hereby acknowledge that the additional cash prize shall not be paid out, but instead it will be used by the Organiser to cover the costs of the tax payable on the prizes in the Competition.
7. The Organiser undertakes to calculate and remit to the relevant tax office the flat-rate personal income tax amount payable on the given prize. The winners shall provide the Organiser with any and all data necessary for the Organiser to fulfil its tax obligations as taxpayer.

[Final provisions]

§ 7

1. The Organiser is entitled to decline to award the prize in the event none of the applications meet the requirements referred to in these Regulations or are on an appropriate level.
2. The Organiser will not return the submitted applications.
3. Any questions and comments relating to the organisation of the Competition should be forwarded to the Organiser (admissions@swps.edu.pl).
4. The Regulations are available on the Organiser's website: www.swps.pl/english.
5. Information relating to the Competition contained in any promotional and advertising materials are for auxiliary purposes only. These Regulations comprise the only binding provisions in the scope of the above.
6. The Director General shall decide in any and all matters not regulated herein.

Appendix:

- Application form

*appendix to
Regulations for the competition entitled
"Scholarships for international candidates"
for persons commencing studies
at SWPS University of Social Sciences and Humanities
in academic year 2021/2022*

**APPLICATION FORM
- Competition entitled "Scholarships for international candidates"
for persons commencing studies in
SWPS University of Social Sciences and Humanities
in academic year 2021/2022**

Full name:

.....

Address:

.....

Telephone no.:

.....

Email:

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Contents of the essay:

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.....
.....
(town/city and date)

.....
.....
(legible signature)

Statement

I hereby represent that I read the contents of the Regulations for the competition entitled “Scholarships for international candidates” for persons commencing studies in SWPS University of Social Sciences and Humanities in academic year 2021/2022 and I accept the provisions thereof and agree to be bound thereby.

.....
.....
(town/city and date)

.....
.....
(legible signature)

Personal data processing notice

Name and contact details of the data controller

- The data controller with respect to the personal data of the Participants is SWPS University of Social Sciences and Humanities in Warsaw (hereinafter the “SWPS University”) with its registered office in Warsaw at ul. Chodakowska 19/31, 03-815 Warsaw.
- The controller may be contacted by e-mail at: admissions@swps.edu.pl or in writing to the address of the University quoting “Scholarships for international candidates” in the correspondence.

Data Protection Officer

- The controller has appointed a data protection officer (hereinafter “IOD”) who may be contacted by e-mail at: iod@swps.edu.pl or in writing to the address of the controller quoting “IOD” in the correspondence.

The purposes and period of processing

- Personal data shall be processed for the following purposes:
 - a) conducting the competition entitled “Scholarships for international candidates” in accordance with the provisions of the regulations; the legal grounds in this case is legitimate interest of SWPS University (Article 6 section 1 (f) of the General Data Protection Regulation [hereinafter the “GDPR”]). The legitimate interest of SWPS University comprises conducting the competition in line with the relevant regulations;

- b) with respect to the personal data of the winners - for the purpose of compliance with the provisions of the tax law; the legal grounds in this case is Article 6 section 1 (c) of the GDPR;
- c) defence against legal claims; the legal grounds in this case is legitimate interest of SWPS University (Article 6 section 1 (f) of the General Data Protection Regulation [hereinafter the "GDPR"]). The legitimate interest of SWPS University comprises defence against ant potential legal claims.
- Your personal data will be processed until the end of the calendar year of 2021. Following the expiry of the aforementioned time period, personal data may be processed solely for the purposes of compliance with a legal obligation.

Who will process your personal data

- Your personal data will be processed by employees and co-workers of the SWPS University involved in the organisation of the competition.
- Personal data of the winners may be disclosed to the extent and in the manner provided for in the regulations. Consequently, the data may be available to an undetermined circle of persons.
- Your personal data may be disclosed to entities providing services to the SWPS University, in particular to providers of IT services (including the suppliers of *GSuite for Education* tools) as well as services in the area of archiving and destruction of documentation and courier delivery or postal services.

Rights of the data subjects

- You are entitled to request access to your personal data, rectification or deletion of your personal data, restriction of processing, data portability, as well as the right to object to processing for purposes associated with the controller's legitimate interest due to your particular situation.
- In the event that processing takes place upon your consent, you are entitled to withdraw said consent at any time. Withdrawal of the consent shall not affect the lawfulness of processing based on such consent before its withdrawal.
- You are also entitled to submit a complaint with the relevant data supervisory authority (in Poland: President of the Personal Data Protection Office).

Additional Information

- The provision of your personal data is voluntary, however it is a prerequisite for participation in the competition according to the regulations. Possible consequences of failure to provide the data include the prevention from participation in the competition.
- The data controller shall not make any automated decision-making, including by means of profiling, based on your personal data.